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Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 6771246
Procuring Entity DEPARTMENT OF TOURISM
Title TOUR OPERATOR FOR DOT REGULATORY IMPACT ASSESSMENT (RIA) WORKSHOP ON JANUARY 21-24, 2019, CLARK PAMPANGA

Area of Delivery

Solicitation Number:	2019-12-0391	Status	Pending
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	2
Classification:	Goods	Bid Supplements	0
Category:	Travel, Food, Lodging and Entertainment Services	Document Request List	0
Approved Budget for the Contract:	PHP 893,000.00		
Delivery Period:		Date Published	20/12/2019
Client Agency:		Last Updated / Time	19/12/2019 15:24 PM
Contact Person:	TERESITA A. ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-4595200 Ext.425 t_romanesh@yahoo.com.ph	Closing Date / Time	23/12/2019 14:00 PM

Description

TERMS OF REFERENCE
 Travel and Tour Operator
 Department of Tourism (DOT) Regulatory Impact Assessment (RIA) Workshop
 21-24 January 2020 I Clark, Pampanga

I. BACKGROUND

In line with the United Nations World Tourism Organization's promotion of responsible, sustainable, and inclusive tourism, the Department of Tourism continuously promotes its campaign for "Maging Responsableng Manlalakbay (Be a Responsible Traveller) and "It's More Fun in the Philippines". This is to increase awareness and further promote tourism as a driver of economic growth, inclusive development, and environmentally sustainable tourism.

The Department's development of the Philippine Tourism Success Stories is a way to gather stories from people and the tourist destination on their background, history, tourism policies prepared and implemented, best practices, benefits of the growing tourist arrival, disadvantage of the boosting economy and tourist arrival, effect on the people and the tourist site promoted, and other matters affecting the tourism service of the people and the tourist destination.

In view with the development of the Philippine Tourism Success Stories, the Department reiterates the importance of having a tourism policies and regulations that are implemented properly to protect the best interest of the public and preserve our natural resources. In this regard, the Department's Regulatory Impact Assessment (RIA) program in compliance of RA No. 11032 (Ease of Doing Business and Efficient Government Service Delivery Act of 2018) is important in improving tourism policies to efficiently provide tourism services as well as preserved and protect the tourism destinations in the Philippines. The RIA program of the Department see to it that regulations, laws, issuances, and ordinances are being to reviewed, simplified, and modified to reduce regulatory burden and cost to the transacting public.

1. ACCOMMODATION

- Must be DOT accredited
 - Must be located in Clark, Pampanga
 - Twin-sharing room inclusive of breakfast (details as follows)
 - o Room quantity: 23 rooms
 - o Number of nights: 3 nights and 4 days
 - o Check in: 21 January 2020
 - o Check out: 24 January 2020
- Sub-Total Amount: Php 414,000.00

2. MEALS (DINNER)

- 21-23 January 2020 for 45 pax
- Sub-Total Amount: Php 135,000.00

3. MEALS AND VENUE PACKAGE

- Must be within the hotel accommodation or nearby
 - Must include AM and PM snack and buffet lunch
 - Venue can accommodate 45 pax
 - Date of workshop: 22-23 January 2020
 - Must have PA system, projector, and screen
 - Classroom set-up
 - Inclusive of overflowing coffee and tea, mints and chips, and pencil and pads
- Sub-Total Amount: Php 180,000.00

4. SUPPLIES AND CORPORATE GIVEAWAYS

- Provision of conference kits and tokens (eco-notebook and pen, ID holder and lace, envelope, bag tag – name card holder, and collared shirt) for 45 pax to be used during the workshop.
- Sub-Total Amount: Php 45,000.00

5. TRANSPORTATION SERVICE

1. Must be DOT Accredited Tourist Transport
 2. Must provide 1 unit of air-conditioned 49-seater with jump seat tourist bus to be used on 21-24 January 2020 (Makati to Clark, Pampanga)
 3. Must provide 1 unit of air-conditioned van to be used on 21 and 24 January 2020 for airport-hotel transfer of DOT Regional representatives. (Within Clark Pampanga only)
 4. Departure date and time from DOT Makati to Clark, Pampanga: 21 January 2020 at 02:00 P.M.
 5. Departure date and time from Clark, Pampanga to DOT Makati: 24 January 2020 at 10:00 A.M.
 6. Provision of focal person / dispatcher
 7. Inclusive of fuel, parking fees, toll fees, accommodation, and meals of drivers
- Sub-Total Amount: Php 119,000.00

4. PAYMENT: Government procedure

APPROVED BUDGET FOR CONTRACT: PHP 893,000.00

Contact Person:

Ms. Mylene D. Talana
 Policy Formulation and International Cooperation Division
 Contact No.: 0966-614-3948 | 459-5200 to 30 local 514
 Email Address: pdot.pfcd@gmail.com | mdtalana@tourism.gov.ph

Other Information

NOTE: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

1. Current Mayor's/Business Permit/BIR Certification of Registration (Individual)
2. PHILGEPs' Registration Number or Certificate of Platinum Membership in lieu of Mayor's Permit and PhilGEPs Registration Number
3. Latest Annual Income Tax Return (For ABC's above Php500K)
4. Original or certified true copy of duly notarized Omnibus Sworn Statement
5. DOT Accreditation Certificate (valid)

Kindly submit your quotation for the above requirement in a sealed envelope (indicating the Solicitation Number and Title of the Project) addressed to: Ms. Maita S. Dante, Department of Tourism, #351 Sen. Gil Puyat Avenue, Makati City 1200, Telephone Nos. 4595200/30 local 425

NOTE: For Land Bank Payment Purposes:

Bank Name : _____
 Bank Account Number: _____
 Account Name : _____
 Other Bank has charges

Created by TERESITA A. ROMANES

Date Created 19/12/2019

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